

# Collin County Going the Extra Mile (GEM) Recognition Form

Honoree's Name: Janice Nicholson

Honoree's Job Title: Accounting/Audit Specialist

Department: County Auditor

Years of Service with the County: 8 years 11 months

Why the Honoree is receiving a GEM Award including dates: 10/01/2010 – 03/23/2011

Janice performed 2 jobs during vacant position and new hire process.

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Janice performed 2 jobs during the time of 11/15/2010 to 03/23/2011. Once the position was filled she assisted in training the person. Her duties included extra grant reporting and payroll reconciling. Janice always took on all tasks as an opportunity to grow and learn. Janice also worked from home on the county closure days during the winter to process and complete payroll without any delays.

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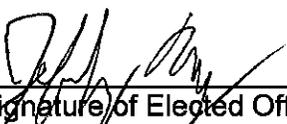
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Approved by elected official or department head on the 26 day of September, 2011.

  
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Signature of Elected Official  
or Department Head

Jeff May  
Printed Name